



IMAGINE EDUCATION AUSTRALIA

ELICOS CENTRE

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APPLICATION TO TRANSITION TO A NEW COURSE

This is required due to a Training Package Change

NAME:	START DATE: / /
How long is your course? weeks	END DATE: / /

I am currently enrolled in→ Course:

I wish to change to→ Course:
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Visa End Date:

<input type="checkbox"/> Student Visa → I UNDERSTAND THAT: <ul style="list-style-type: none"> I HAVE RECEIVED A NEW COURSE BROCHURE AND COURSE OUTLINE I REQUIRE A NEW CoE IT IS MY RESPONSIBILITY TO MAINTAIN A CURRENT STUDENT VISA AND OSHC
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Student Signature:	Today's date: / /
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OFFICE USE ONLY	CHANGE approved / declined by Management		Sign:
	ELICOS-DoS	Sign:	VET Trainer Sign:

Reason (if declined)

EO Recorded in PEPI & form given to SPO	Date:	Signature:
SPO Fees transferred / old code edited	Date:	Signature:
SPO - STUDENT VISA → \$50 added to Student Account if applicable	Date:	Signature:
SPO form given to AM for COE update	Date:	Signature:
New CoE created in PRISMS & emailed to agent/student	Date:	Signature:
AM place form in scanning tray	Date:	Signature:

STUDENT RETURN SLIP	DATE: / /
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Dear _____,

Your application to transition to the new Training Package qualification has been **approved** / **declined**.
Reason (if declined): _____

NEW COURSE:	
START DATE: / / END DATE: / /	Time/Location:



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CRICOS Provider No: 02695C

National Provider Number 31302